



FRANCE BIOIMAGING 6TH ANNUAL MEETING – VIRTUAL MEETING

4-5TH FEBRUARY 2021

ZOOM ETIQUETTE

Key Points

- You will be able to access all session via the link you received upon registering for the Meeting and to leave and re-join the Zoom call at any time.
- We suggest that you download the Zoom App as it is more reliable and stable than the web browser.
- We also advise that you make sure that you have an up-to-date version of Zoom installed on your computer.
- We will be recording this meeting and saving the chat transcript for minuting purposes and for later reference for the meeting participants.

Zoom Meeting Etiquette

- Please join in the meeting (or rename yourself) with your Full Name followed by the name of your country.
- You can rename yourself via the “Participants” icon at the bottom of your Zoom window:

1

After launching the Zoom meeting, click on the "Participants" icon at the bottom of the window.

2

In the "Participants" list on the right side of the Zoom window, hover over your name and click on the "Rename" button.



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- Please mute yourself and switch your camera off when not presenting or asking a question.
- Questions to the speaker can be written in the chat box during the talk (please use the 'to everyone' option, so that everybody can see the questions). The Chair or the Moderator will field these questions when the presentation is finished.
- If you would like to vocally ask a question, please use the "Raise Hand" feature. The Chair or the Moderator will invite you to speak at an appropriate time. Click on "Participants" and then select "Raise Hand" from the said tab to raise your virtual hand. And please remember to "Lower Hand" after your request is served.



- If you are having technical difficulties, please alert us using the chat box.